

**Volunteering Opportunity Registration Form**

**Organisational Details**

|  |  |
| --- | --- |
| Charity Name |  |
| Are you a registered Charity |  |
| What is your Charity Number |  |

**Describe your organisation**

|  |
| --- |
|  |

**Where is your organisation based?**

|  |  |
| --- | --- |
| Postcode |  |
| Address 1 |  |
| Address 2 |  |
| Town |  |
| County |  |

**Organisation contact details**

|  |  |
| --- | --- |
| Contact name |  |
| Main number |  |
| E-mail |  |
| Website |  |
| Facebook |  |
| Twitter |  |
| Instagram |  |

**Opportunity Detail**

|  |  |
| --- | --- |
| Opportunity Title |  |
| Offered by | Torridge Volunteer Centre |
| Offered for |  |
| Applications should go to |  |
| Contact name |  |
| Contact phone |  |
| Contact email |  |

**About the opportunity**

**Description**

|  |
| --- |
|  |

**What are you looking for?**

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| --- |
|  |

**Opportunity information**

**Practical considerations**

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| --- |
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|  |  |  |  |
| --- | --- | --- | --- |
| Relevant qualification or training |  | Own vehicle or access to one |  |
| Will require a DBS check |  | Can drive a mini bus |  |
| Driving licence |  |  |  |

**Suitability’s**

|  |  |  |  |
| --- | --- | --- | --- |
| People with visual impairment |  | Under 16’s |  |
| Long term commitment |  | Outdoor |  |
| 18-25 year olds |  | With friends |  |
| Employee volunteers |  | One off events |  |
| Groups |  | 16-17 year olds |  |
| University students |  | Short term commitment |  |
| Micro volunteering |  | School work placement |  |
| Restricted mobility |  | From home |  |
| From your office |  | Older people |  |
| Indoor |  | Family |  |
| Online |  | Over 18’s |  |
| People seeking work |  |  |  |

**Number of volunteers**

|  |
| --- |
|  |

**Categorising your opportunity**

**Suitable for Volunteers interested in**

**PLEASE SELECT A MAXIMUM OF 5 KEY SUBJECT AREAS**

|  |  |
| --- | --- |
| Professional | Media – Marketing – Health & Safety – IT – Legal – Retail |
| Education | Education – Museums – Heritage – Literacy – Libraries |
| Environment | Environment – Animals – Wildlife – Conservation |
| Culture & Sport | Festivals – Performance – Drama – Sport – Craft – Music – Art – Film – Public Events – Recreation |
| Crisis & Poverty | Poverty – Disaster relief – Unemployed – International Aid – Emergency Services – Foodbank – Refugees – Homeless – Crisis Support – Housing – Hunger |
| Communities | Women – Men – LGBT – Faith – Race & Ethnicity – Immigrants |
| Crime & Justice | Justice – Politics – Civil Rights – Ex-Offenders – Victim Support – Human Rights – Domestic Violence – Prisoners - Crime |
| Health & Social Care | Veterans – Addiction – Social Care – Disability – Hospices – Mental Health - Medicine |
| People, Youth & Families | Older People – Families – Young People - Children |

**What Skills will the volunteer gain?**

|  |  |
| --- | --- |
| Creative | Design – Craft – Photography – Creative |
| Practical | Building Work – Carpentry – catering – Cleaning & Tidying – Outdoor Work |
| Leadership | Leadership – Team Work – Managing People  Governance – Organising |
| Technology | Web Design – Electronics – IT |
| Academic | Reading & Writing – Reasoning – Maths |
| Interpersonal | Talking to Others – Counselling – Listening - Negotiating |

**What Skills should the volunteer have?**

|  |  |
| --- | --- |
| Creative | Design – Craft – Photography – Creative |
| Practical | Building Work – Carpentry – catering – Cleaning & Tidying – Outdoor Work |
| Leadership | Leadership – Team Work – Managing People  Governance – Organising |
| Technology | Web Design – Electronics – IT |
| Academic | Reading & Writing – Reasoning – Maths |
| Interpersonal | Talking to Others – Counselling – Listening - Negotiating |

**What Activities will the volunteer do?**

|  |  |
| --- | --- |
| Practical | Stewarding – Policing – Gardening – Retail – DIY – Design – Driving – Catering |
| Professional | Finance – Management – Legal Work – Translation – Business Development – Trusteeship |
| Promotion & Fundraising | Lobbying – Marketing – Fundraising – Campaigning – Social Media |
| Office | Administration – Receptionist – Research |
| Supporting Others | Mentoring – Counselling – Care Work – Befriending – Support Work – Advice - Escorting |
| Technology & Online | It – Technology – Web Development – Virtual Volunteering |
| Teaching & Training | Training – Youth Work – Coaching - Teaching |

**Where is the opportunity located?**

|  |  |
| --- | --- |
| Location |  |

**When is the opportunity available?**

|  |  |
| --- | --- |
| Start date |  |
| End date |  |

**Time of day**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Mon | Tue | Wed | Thu | Fri | Sat | Sun |
| Morning |  |  |  |  |  |  |  |
| Afternoon |  |  |  |  |  |  |  |
| Evening |  |  |  |  |  |  |  |